

The University offers a number of resources to assist with many matters surrounding caring for your child. All of these resources and more information about each can be accessed on the Human Resources Benefits website. For specific questions regarding your benefits or eligibility, please contact the benefits department at 215-926-2270 or online at <https://www.temple.edu/hr/departments/benefits/index.html>.

Employee Assistance Program

The **Employee Assistance Program is offered through LifeWorks** to all full-time University faculty and staff. Lifeworks online portal includes articles, resources and tips on childcare. To access the portal, go to: <https://www.lifeworks.com/us/>

- **Username: temple**

- **Password: eap**

You can also speak to a LifeWorks representative to receive referrals or information specific to your needs by calling 1-888-267-8126.

Featured articles and resources include:

- Finding an In-Home Child Care Provider through a Private Search
- Comparing Types of Child Care
- Looking for Child Care: When to Start, What to do
- Child Care for Children with Special Needs

Dependent Care Account

All regular, full-time employees and faculty members are eligible to participate in the Dependent Care Account offered through Wage Works.

Eligible expenses are only those expenses that you incur because you work, and are expenses for services received during the calendar year in which you are participating. If you are a two-parent family, both parents must be working in order to qualify for the Plan.

The maximum annual contribution qualifying for pre-tax reimbursement is \$5,000 per family.

Check out plan details, easy-to-use calculators and enrollment at www.wageworks.com. Click on: Login/Register and follow the Employee Registration steps.

For more information, including open enrollment dates, go to:

<https://www.temple.edu/hr/departments/benefits/flexiblespending/dependentcare.htm>

Additional benefits vary depending on factors such as length of service, position classification, etc.

For specific information on benefits such as leaves of absence or benefit plans, please go to the benefits website at: <https://www.temple.edu/hr/departments/benefits/index.html>, consult your collective bargaining agreement and/or talk to a Benefits or representative at 215-926-2270. The university complies with the Philadelphia Breastfeeding Ordinance. For information, please call Employee Relations at 215-926-2290.